

Board of Selectmen
Minutes February 02, 2016

Convened at 6:00 pm

Present: Ken Christiansen, Chair
Jeffrey Bryan
Andrew Artimovich
Robert Mantegari

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view report.

Bryan made a motion, 2nd by Mantegari to approve the public minutes of 01/19/2016 as written. All were in favor.

Bryan made a motion, 2nd by Artimovich to approve the nonpublic minutes of 01/19/2016 as written. All were in favor.

Building Inspector, Kip Kaiser, had the following building permits to be signed this week:

- Catherine Dewan, 21 Sherry Circle, solar array: signed by Board
- Patty Andrew, 154 Pickpocket Road, subpanel for electrical: signed by Board
- Jean McDonald, 33 Crawley Falls Road, electrical and plumbing for remodel: signed by Board.

Thirty-one trees are being removed on Prescott Road. Clement asked if the board had any specifications on number and species of trees to be re-planted. Bryan said 31 trees, 6-8 feet in height, and a minimum girth of 4". A variety of Maple, Beech, and Ash trees should be planted.

The Seabrook siren will be relocated about 30 feet towards the water tower. The cost to be borne by Seabrook station.

Clement would like to change the warrant article on software to software for municipal operations instead of limiting it to tax, accounting, assessing. Mantegari made a motion, 2nd by Artimovich to approve this change. All were in favor.

Clement said she received a quote from Davis and Towle for liability insurance. The cost is comparable to Primex. Mantegari said he wanted to review them further as the coverage seemed light; he did not think \$1M was enough. Clement said it was \$1M per occurrence, \$3M aggregate, and a \$4M umbrella. The other item to consider is RSA 507-B limits the town's liability per occurrence if they belong to a risk pool to \$275K per person or \$925 per occurrence. Davis and Towle have an endorsement to limit the liability to that of the RSA, although there is no case law to support it. Mantegari said he did not want to be the guinea pig on that. Clement said as far as numbers are concerned, the cost with Primex will be about \$1000 less expensive due to the multi-policy discount. Bryan made a motion, 2nd by Mantegari to sign a member agreement with Primex beginning 7/1/16 for liability coverage. All were in favor.

New Hampshire DOT has installed the historical marker for the Crawley Falls Bridge. Clement said NHDOT was supposed to wait until she had the consent of the property owner as the location is not within the town's easement area. Clement has notified DOT, that if consent is not received the sign will need to be re-located.

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Artimovich made a motion, 2nd by Mantegari to sign an acceptance and payment request form for \$101.55. All were in favor.

Bryan made a motion, 2nd by Mantegari for Christiansen to sign a letter to Citizen's Bank removing Margaret Dullea as a credit card holder and adding David Tovey. All were in favor.

Bryan made a motion, 2nd by Mantegari to sign an updated authorization letter to Citizen's Bank. All were in favor.

Artimovich made a motion, 2nd by Mantegari to sign a credit card application for David Tovey. All were in favor.

Jack Ruderman, Revision Energy and Pete Morrill, Harmony Energy Works were present to discuss proposals for solar arrays at the Brentwood Fire Station. A proposal was also submitted by Granite State Solar; however, a representative was not present. All proposals are available in the selectmen's office. The board reviewed the cost and warranty information. The proposal from Harmony met about 95% of the town's energy need. Ruderman was asked to prepare an apples to apples comparison to Harmony. Byrne said if the board was not in favor of moving this along for this year, she would propose creating a capital reserve fund of \$50K and name the BOS as agents to expend, and begin saving towards this expense. The board will review this on Monday at 8:30am in order to present any new warrant articles to the bud com before the public hearing.

Mantegari made a motion, 2nd by Artimovich to adjourn the meeting at 7:17 pm. All were in favor.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT

DATE:

2/2/2016

Citizens General Fund:

Previous Balance:	18,459.58		
Deposits:	54,677.17		
Payroll:	29,171.98	DD: 17,444.11	CKS: 11,727.87
FICA:	7,608.65		
to Impact Fees			
A/P: Regular	632,806.78	Exeter Coop 454,843.00	
Void check		Swasey 160,000.00	
From MMA	620,000.00		
TO MMA			
Account Balance:	23,549.34		
Interest Earned YTD:			

CD's:


Unrestricted Balance: 3,994,246.61

MMA:

Unrestricted Balance:

Total Invested Funds: 3,994,246.61

Interest Earned YTD:


Jonathan Ellis, Treasurer
Joyce Gallant, Deputy Treasurer